

OUR LADY QUEEN
DEPARTMENT OF RE

FAMILY HA



Our Lady Queen of Ma
833 Mage
Sarasota,
941-755-182
faithformatio
www.ol

2021-

As the School Y

Lord Jesus Christ, as a child, you increased teachers and asked them questions. Bless those who their Maker, Redeemer, Life-giver, and of your glo

Bless those who teach, that they may share and that they may do their work with patience and ever.

Bless our families. You yourself are the Great commandments: to show love by glorifying you and with your holy Gospel: to be forgiven, renewed and resurrection.

Fill our hearts with wonder and excitement rounds us. Your holy Word also tells us, “The fear knowledge of the Holy One is understanding.” By never ceasing to learn all the days of our lives, until where with the Father and the Holy Spirit, you live Amen.

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appropriately for faith formation and for the business
personal cleanliness, grooming, and neatness. If
the attention of other students or Catechists
to make the necessary alterations to such attire
at classes. If the student fails to meet the ac-
ety, decency and age appropriate dress as de-
cation, the student will be subject to appropri-
n.

wed during religious education classes,

for other than their intended purpose
head apparel (*A cloth or paper covering that is*

e tattoos, known gang related symbols

s, drugs , has questionable language or artwork

ry or hair styles that may be a distraction to
related phrases.

the knee

the fingertips of the student when standing.

n be used as a weapon

Welcome Letter	
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Prayer of Thanks	

Acknowledgement Form (sign and return)

Student Code of Conduct (sign for approval)

Religious Education Program.

ed your child to receive additional instruction
and guardians, have the primary responsibility
we — the parish staff and volunteers — will
support you and help your children grow in
faith.

religious Education at the Diocese and here in
development of this year's Religious Educa-
on us, events may arise that will cause us to
safety and wellbeing of all. If this occurs, you
as appropriate.

parents and guardians, information about our
responsibilities in this important undertaking.
handbook and direct any questions to our office
"Consent Form". It must be signed and returned
program.

ways welcomed and encouraged to contact us.
God bless you.

Department of Religious Education
Joann Deserio
Coordinator of Religious Education
1(941)755-1826 Ext.330
faithformation@olqm.net

Fr. John Nghia Hoang
Administrator
1(941)755-1826 Ext 312
frjohn@olqm.net

General Student Code of Conduct

Student Responsibilities:

Students are expected to observe basic rules
are posted in each classroom, come to classes prepared
respect to Catechists, staff and other students. Re-
fraining from bringing drugs or alcohol onto the premises, cheating
suspension or expulsion from the Religious Education program.

Cell phones will have their ringer turned off
being a distraction. No electronic or technological devices
classrooms unless otherwise indicated. Devices include
phones (including the camera that may be part of a
tablet, laptop, gaming systems, laser pointer. They are
in sight unless a Catechist gives permission to do otherwise.
A Catechist may take possession of the device, put it in a
locker or office.

Student Behavior Issues:

Catechists, as volunteers, are not expected to
handle behavior issues. Any student who continues to demonstrate
issues should be referred to the Coordinator of Religious Education
to the Coordinator as needed. The OLQM Religious Education staff
remove a student from a session if the student's behavior
endangers others or the student is a danger to themselves or others.

Disciplinary Actions:

The following types of discipline may be used.

1. A verbal warning: With the student remaining in the classroom.
2. A written warning: An occurrence form will be filed in the student's file and one copy will be given to the student. The student will be notified of the situation when they come to pick up the form.
3. Suspension: If the discipline issue is deemed serious, the student may be suspended from attending religious education activities. This also means that the student cannot be in the classroom during Religious Education activities. Be aware that the student may be suspended from attending religious education activities.
4. Expulsion: Expulsion is the most serious action. If all other means of discipline have proven ineffective, the student may be expelled (excluded) from the program. The student will be notified of the situation when they come to pick up the form. The Coordinator of Religious Education is the person to contact for more information.

ren:

to provide a Safe Environment class for all
to remain safe from predators and abusive situa-
to become more aware of their physical and

protected space” where they can feel safe to
them the knowledge that they can receive help
se to share issues or concerns. **It is a part of
Religious Education Programs.**

ered in the public school system or through
give children information so that they may
they are harmed or in danger of being harmed
together we can work to minimize the risk of

u:

contact with children or vulnerable adults is
nent training. Every employee or volunteer
with a child or vulnerable adult is required to be
years before being allowed to assist in a class-
ements for all employees/volunteers including
ing alone with a child, and how to report
s working with younger children also have a
t complete.

he Religious Education classes are volunteers.
enice and this parish Religious Education
for the catechists to grow in their faith and
e Diocese of Venice also provides a program
n. Our catechists are currently certified, or in

me and needed for the OLQM Religious
d like to volunteer as catechist or teacher’s
ocess. *Religious Education registration fees*

OUR LADY QUEEN DEPARTMENT OF RELIGIOUS EDUCATION

MISSION STATEMENT

Our Lady Queen of Martyrs Catholic
Education, seeks to serve the faith needs of
religious and spiritual enrichment programs

VISION AND GOALS

Our children’s program provides formal
for parishioners from Pre K through 12th grade
a Youth Program with the goals of providing
guidance as they develop a deeper understand
world today.

Our sacramental preparation programs for
and Confirmation for children are offered in
programs for both public and Catholic schools.
Diocese of Venice requires these sacraments.

Our baptismal preparation program for p
standing of their roles as the child’s primary

Our RCIA (Rite of Christian Initiation) p
through understanding the Catholic faith, cu
communion in the Catholic Church during t

Other programs are offered for continuin
ment throughout the year, including semina
seasonal workshops.

All the programs under the auspices of R
and volunteers sharing the love of Christ to
family and celebration of God’s gifts.

...e in religious education at Our Lady Queen
...other faith backgrounds are welcome to
...l, provided their parents submit written
...ster them to attend regularly.

...ommodated to the best of our ability. It
...n Catechists (teachers) are volunteers and
...tudents. That being said, parental/guardian
...ed, depending upon the needs of their

...plete a Religious Education registration
...ld's admission into the Program. *A student
...een completed.*

...y of their child's baptismal certificate (with
...the child's sacraments were received at a

FEES:

- ...\$25
- ...\$50
- ...\$90
- ... \$135
- ...\$20

...rect, cash, or checks made payable to ***“Our
...with *“Religious Education tuition”**** written
...covering the costs of our program. We make
...and equitable as possible.

...be eligible for assistance. To request some
...made with Joann Deserio, CRE, prior to

...ble. Contact Joann Deserio, CRE, for more

...o help to defray the cost for students with

Emergency Procedures: (cont.)

In the event of inclement weather, po
be notified via email, phone call, and/or tex
cancelled.

Procedures are in place for evacuatio
enforcement emergency. For more informa
OLQM Department of Religious Education

Student Medical Information:

The Department of Religious Educat
specific medical concerns or emotional/dev
special consideration or treatment. A "Med
be kept on file in the student's record. This
note that no medication of any kind (includ
tion) can be administered or taken by the st
The exception is an EpiPen, which can be a
provides a written request and directions fo

Student Records:

Student files are kept secure and con
right to view their child's records after sub
(except appropriate Church authorities) wil
sion from the parent/guardian or a court ord
mum of seven years.

Field Trips:

Field trips are sometimes a part of th
riculum. We will integrate outings and even
There will also be volunteer and service op

We will be looking for those studen
program. Time given to parish ministrie
hours. Contact the Coordinator of Relig
questions by phone at 755-1826 ext. 330 o

conciliation, and Communion must also enroll in a program for their appropriate grade. It should be completed a full year of religious education prior to Confirmation and First Eucharist.

Preparation sessions are to be held once a week from 7:00 AM to 12:30 PM in the St. George Center (school building). **Parents are expected to attend these sessions with his/**

Preparation is generally done in 9th/10th grade) for students who do not attend a Catholic school. Confirmation classes at their parish or registered with a religious education classes for high school students. Students will meet on designated Sundays in the St. George Center. Youth group is one part of the Confirmation program for students not attending Catholic school. The youth group meets from 7 PM to 8 PM in the Youth Room.

Preparation session, that student will need to complete a registration form with the Catechist. **Any exceptions must be**

Handbook will be available in print and on the parish website. Changes need to be made during the school year, and the special events calendars for middle and high school.

Responsibility to ensure that you are aware of the

For each student, a parent/guardian will be contacted via the registration form. **Please let us know if any changes are made. It is critically important that these numbers are kept**

Religious Education Plan:

It is the expectation that parents, guardians, and the Religious Education Department and catechists work as a cohesive team to support each student's spiritual growth. Taking into account the circumstances regarding Covid-19, we plan to

For parents/guardians :

1. We will be conducting face-to-face classes (Sacramental Preparation Group). Students meet in the St. George Center from 7 PM to 8 PM. **Please ensure your student is present, you need to notify the Religious Education Department if your student is absent, you need to notify the Religious Education Department if your student is absent, you need to notify the Religious Education Department if your student is absent.**
2. Sacramental Prep classes for First Reconciliation will be held one Sunday a month after 10:00 AM.
3. If your child shows any signs of illness, please notify the Religious Education Department of the school.
4. You will sign your student in and out for Sacramental Preparation classes, and return them to you for themselves.
5. Only parents/guardians, and persons listed on the list are permitted to take a student from the building. If you are not on the list to pick up your student, and the student is dropped off by you, the parent/guardian must sign the student ***without prior written consent.***
6. Attendance at mandatory parent meetings, retreats, and Sacramental retreats, you must contact the Religious Education Department.
7. Please ensure that the Religious Education Department has your contact information and any pertinent information.
7. You are expected to acknowledge and sign the Student Code of Conduct. A grade-appropriate Student Code of Conduct, co-signed by you, the parent/guardian, is kept in the student's file (securely) in their registration files.
8. We ask that you let us know if something changes that could affect how your student behaves during the school year.
9. Visitors are not allowed in the building without a pass.

ans:

ion should be informed by the custodial
ial parent/guardian as they pertain to the
tion, we need to be informed as to which
the child up from the classes. A copy of
given to the Coordinator of Religious
file.

parents/guardians/grandparents cannot en-
custodial parent/guardian must complete

r Pre K-8th grade at OLQM consists of
Sunday liturgies. The Program for 2021-
ne Religious Education calendar).

open to 9th-12th grade high school stu-
ys, 7-8 PM in the OLQM Youth Room.
urgy obligations.

**1 Sept.8, 2020 at 6:30 PM with an
Center to follow. Parents/**

Wednesdays from 7 PM to 8 PM. Students
pective classroom seats by 7 PM. Par-
will escort the student to their respective
option of Youth Group members. Those

security. Under special circumstances
y be admitted late to their class room if
education. The doors will be reopened at
approved third party will return to the
signatures are used to track class

be provided with make-up work. It is
t any make-up work by the next class, or

Student Attendance (cont.): Sunday Mass:

All Religious Education students are e
regularly attend a weekend Mass either in pe
every Saturday at 4 PM (Vigil Mass) and Sun

A box of envelopes will be provided to
document in person attendance at the Sunday
the weekend collection basket. Monetary don
your child will live their faith each week is s
ness etc.). For virtual Mass attendance, the cl
summary of the sermon given and which Ma
submitted to their catechist at their next class

The email address for submissions is:

Faith Formation Curriculum:

OLQM is currently using Pflaum's Go
This curriculum is designed to follow the litu
will be provided the necessary materials. The
As parents/guardians, you are the primary tea
student learns about his/her faith. The Gospo
Sunday Gospel readings and engage your chi
provided with a bible to use in class. A part o
and how to access readings. Additional supp

Our First Reconciliation and First Eucharist p
Our Confirmation program uses "Dynamic C

Homework:

While our curriculum does not provide
occasionally be given at the discretion of the
well, with the Gospel Weeklies that the stude
student misses a face-to-face class, they will be
as make-up for missing the class.

Sacraments:

In the Diocese of Venice, children gen
ciliation and First Communion are received i
grade. If your child is of an age to receive th
on your registration forms. If your child has
and has passed the usual age of reception, ple
nator to make arrangements for your child to